

# **SCIF POLICY COMPILATION**

## **January, 2000 Through August, 2009**

### **Introduction**

This Compilation contains all of the policies adopted by the SCIF Board of Directors (Board) which are currently in force.

### **RESOLUTION OF THE BOARD**

***The Board of Directors of SCIF hereby approves and adopts the Compilation of Policies as the definitive and authoritative version of the policies of SCIF. Policies not found in the Compilation of Policies shall be not be considered to be in effect unless they are subsequently added to the Compilation by the Board subsequent to the date of this approval and adoption.***

***After the initial approval and adoption, the Compilation of Policies shall be updated and approved every two years, based on the approved minutes of the SCIF Board during that two-year time period.***

### **Explanation of the Compilation**

The text of each entry in the Compilation is an exact quote from official minutes of the SCIF Board meetings. The Compilation is organized by subject matter, for ease of use. Only those decisions of the SCIF Board that are still in effect and that have general, long-term effect on the manner in which SCIF conducts its affairs are considered to be "policies" of the Board. Decisions of the Board on operational matters, such as approval of the annual budget, are not considered policies of the Board. Several obvious typographical errors have been corrected. They are shown as strikethroughs and/or additional language that are underlined and in brackets. The Compilation will also be sent to the SCI Board of Directors for information.

## **COMPILATION**

### **Administration and Business Practices**

#### **April 1, 2000**

... adopt the SCIF Employee Policies and Procedures Manual with the exception of the drug testing policy which will be handled separately. [Note: Current Employee Policies and Procedures Manual can be obtained by contacting the Executive Director.]

#### **May 10, 2000**

... approve the drug testing policy in principle subject to modifications with regard to impairment and social use that were alluded to during discussion in the SCI Executive Committee meeting of May 10, 2000. President Katz, Vice Presidents Clary and Monson

and Executive Director Rosen will compose appropriate language to submit to counsel for review.



Drug testing policy

## Fundraising

### March 19-20, 2004

... remove the word “quasi” from the resolution dated October 18, 2002 entitled SCI Foundation 100 Program and the Hunter Legacy Fund and to recreate a permanent endowment program.

... authorize [the] President ... to sign the Scholarship Agreement with the University of West Virginia establishing the SCIF Sables CJ McElroy Hunting Heritage Scholarship.



HLF 100

## Governmental Affairs, Conservation, Litigation

### August 16, 2002

... accept the Position Statement on CWD dated July 30, 2002 with the following amendment to the first paragraph following the Summary of Positions: Last sentence of the paragraph: With 211 chapters and over 43,000 members worldwide, SCI is the leader in protecting the freedom to hunt and in promoting wildlife conservation worldwide.



CWD Position  
Statement

### January 19, 2004

... approve the draft Resolution on Litigation dated January, 2004 with the following addition: Under #3, add (f) The SCI President or his designee.



Litigation policy

## Travel

### August 23, 2006

... approve the proposed changes to the SCIF Travel & Business Expense Policies as submitted in the redline version. ... strikeing the following modified language in the SCI Travel & Business Expense Policies (redline versions):

#### **6. Pre-approval of International Travel**

All international travel will require pre-approval from the SCI Executive committee or the SCIF Board., ~~unless the travel has been:~~

- ~~(i) specifically referenced in the budget, and~~
- ~~(ii) the budget has been approved by the Board.~~

~~This pre-approval requirement is independent of other pre-approval requirements in this policy document, including 7. Air Transportation policy below.~~

reinstate the following language into the SCI Travel & Business Expense Policies:

#### **6. Pre-approval of International Travel**

Travel to CANADA and MEXICO is excluded from the definition of international travel for purposes of this pre-approval policy.



Travel  
reimbursement policy

## Trophy Records and Awards

### January 19, 2009

... add the following non-importable species to the SCI Record Book. All animals have been determined to be fully legal to be hunted in their respective countries and all fall within CITES science.

- ⊕ Polar Bear
- ⊕ Atlantic Walrus
- ⊕ White-lipped Peccary
- ⊕ Cheetah
- ⊕ Leopard
- ⊕ Puma

## Other

**October 18, 2003**

... add the following language to the SCIF Scholarship Application: The immediate family or household members of the Board of Directors and employees of SCI are not eligible for this scholarship.

**January 19, 2004**

... establish an educational scholarship fund in honor of SCIF Director Joe Leta.